



## Ancillary Form Confidential Closed Session Delegation Request

If you are asking to be considered as a delegation in Closed Session, this form **must** be completed and submitted **along with** the Delegation Request Form. Completing and submitting this form does not guarantee that your delegation will be heard (please refer to the Delegation Request Form for more information) or that it will be heard in Closed Session.

### Delegation Topic

\_\_\_\_\_

**Title of the Presentation/Topic to be Discussed** (please print)

### Speakers

\_\_\_\_\_

**Name(s) of Speaker(s)** (please print and include the names of all spokespeople)

### Delegation Detail

In order to determine whether or not your delegation will fit within the closed meeting exceptions of the *Municipal Act, 2001*, you must provide a **detailed explanation** outlining what components/contents of your delegation should be considered in Closed Session and why it cannot be considered by Council in Open Session. If you require more space, please complete more than one of these Ancillary Forms and number the pages sequentially.

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### Contact Information and Signature

By submitting this Ancillary Form, I request that the information being submitted to the Town for consideration is kept in strict confidence. I understand that any information received by the Town is subject to the provisions of the *Municipal Freedom of Information and Protection of Privacy Act, 1990*.

**Printed Name of Delegation Representative:** \_\_\_\_\_

**Signature of Delegation Representative:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Email:** \_\_\_\_\_